

Child Care Resource Center Registration Form

PLEASE PRINT CLEARLY

Name: _____

Home Address: _____
street city zip

Telephone numbers: (____) _____ (____) _____
home work or cell

Email: _____
Please print very clearly as email will be used for your registration confirmation (we will not be mailing confirmations).

Date of birth*: __ __ / __ __ / __ __ __ __ Last 5 digits of Social Security #*: __ __ __ __ __
month day year

* Providing this information allows you to access a training database to keep track of trainings for licensing and certification.

Please note: This registration will not be processed unless the following questions are completed.

1. What kind of program are you currently working in: (check all that apply):
 Family Child Care Center with Inf/Tod Center with PS
 School Age Program Administrative Role Public School
 Other _____

2. Are you currently? (check all that apply):
 In a degree program In an ABE/ESOL program
 Pursuing a CDA Pursuing NAFCC Accreditation
 Pursuing EEC qualification (ie. FCC licensing, teacher certification) None

3. What town/city do you work in? _____

4. What is the name of the program where you work? _____

Title of Training/Workshop	Date	Fee
1. _____	_____	_____
2. _____	_____	_____

Date you attended Potential Provider Meeting (required if you are registering for Family Child Care Orientation) _____

Payment method: Money Order #: _____
Check #: _____
Cash _____ [CCRC staff only - initial if received.]

For credit card payment:

Credit Card type: VISA MasterCard Discover

Name as it appears on credit card: _____

Number: _____ Expiration Date: __ __ / __ __ Total Amount:\$ _____

PRE-REGISTRATION IS REQUIRED FOR ALL WORKSHOPS. PLEASE FILL OUT ONE FORM PER PERSON AND RETURN WITH PAYMENT BY MAIL OR FAX TO: CHILD CARE RESOURCE CENTER, INC. 130 BISHOP ALLEN DRIVE, CAMBRIDGE, MA 02139. FAX #: 617-547-3340 (Checks and Money orders are payable to CCRC)

Registrations are accepted on a first-come, first-served basis. Unless otherwise noted, all classes are in English. CCRC reserves the right to cancel workshops due to insufficient enrollment and to limit class size.

PLEASE ARRIVE ON TIME! The entrance into the building may be locked and no one will be admitted once the class starts. No payment or class credit will be issued if you miss a class or arrive after the class starts.

Payments are non-refundable, except in cases of CCRC cancellation. There is a \$25 returned check fee. Call or email if you want confirmation of registration. Confirmations are sent by email; we do not mail confirmations.